

HELP !!!

How To Start A Pound

The following information is designed to give you an overview of how to start a new Pound. You **MUST** contact the Pack Dog Robber and work with them. Contact the Kennel Dog Robber in states where no Pack exists.



Reconnaissance



- Every successful Mission starts with a good Recon.
- Before starting a new Pound you will need to do some reading.
- The vast majority of the information to start a new Pound can be found on the Kennel Website.
 - MilitaryOrderoftheDevilDogs.org
 - Once you open the website go to the “Library” tab and click on “Publications.”
 - Scroll down, download the PDFs, and begin the Recon.
 - Kennel Bylaws.
 - MODD Ritual.
 - MODD Handbook.
 - MODD Dog Robber Manual.
 - MODD Blank Forms.
 - MODD Obedience School.

Minimum Requirements



- You need a minimum of 7 MODD members to apply for a Charter.
 - At least 5 of these Dogs must hold the degree of DD or PDD.
 - It is wise to start with at least 10 members. There are 10 Officer positions in a Pound. Starting with at least one Dog for each position will dramatically increase the odds of a successful Pound.
- The very best Dog to guide you through this process is your Pack Dog Robber. In states without an existing Pack, contact the Kennel Dog Robber.
- In states with an existing Pack, you must have the permission of the Worthy Pack Leader to form a new Pound.
 - If there is an existing Pound, in the state, within a 50-mile radius, you must also have permission from that Pound.
- Make sure to review all of the documents mentioned in the previous slide. A good reconnaissance leads to a successful mission.

Charter Application



- **Charter Application**
 - Review Section 202 in the Kennel Bylaws and “Applying for a Pound Charter” in the MODD Dog Robber Manual.
 - Chose a name for the new Pound.
 - Call the Kennel Dog Robber to ensure the proposed name is not being used.
 - No Pound can use an existing Pound’s name or be named for a living person.
 - Examples: Hard Dawgs. Pioneer Dogs. Tunnel Rats. Sgt. Smith Pound. Etc.
 - If the Pound is to be named for a deceased individual, you must have signed and notarized document from the family giving permission.
 - A check or money order for \$20 must accompany the application.
 - A transmittal must accompany the Charter Application. The Pack Dog Robber or Kennel Dog Robber will help you with this.
 - List the current Degree and Dog Tag Number of each Dog.
 - At least 5 must hold the Degree of DD or PDD.
 - Follow the directions on the Charter Application, in the Kennel Bylaws, and in the Dog Robber Manual.

Get Ready! Charter Presentation



- Once the Chief Devil Dog has signed the Charter you need to schedule a Charter Presentation.
 - The Chief Devil Dog will present the Charter or designate an Instituting Officer. Normally the Division Vice Chief Devil Dog.
- Coordinate with the Instituting Officer to choose a time, date, and place for the ceremony.
- What do we need for the Ceremony?
 - Private location.
 - Holy Bible.
 - Bone. (Gavel). Be creative!
 - The Charter. (The Charter will be signed by the Charter Members).
 - Colors. (National Flag).
 - MODD Ritual.
 - Kennel Bylaws.

Charter Presentation



- Review and comply with Section 202 of the Kennel Bylaws and the MODD Ritual.
- Charter Presentation Ceremony.
 - Institute the Pound and Present the Charter.
 - Nominate, Elect, and Install the new Pound Officers.
 - Complete and sign the MODD Installation of Officers report (ROI).

We Have A Pound. What Is Next? Reach Out To The Kennel Compliance Dog!



- After you have a Charter with your Pound Name and Pound Number.
 - Set the amount of your annual Pound dues. The Pack or Kennel Dog Robber will give you some guidance.
- Contact the Kennel Compliance Dog for guidance, ASAP!!!
 - Once you have a Charter, then your Pound must become Incorporated.
 - Each state is different. Usually requires a state Business License or registration with your Secretary of State. Follow Section 507 of the Kennel Bylaws.
 - Apply for an EIN “Employer Identification Number” from the IRS. Follow Section 508 of the Kennel Bylaws. You cannot use an existing EIN.
 - Done online. Requires a physical address. P.O. Box is for mail only.
 - The MODD is a 501(c)(4) organization. Your Pound is a subordinate organization.
 - Deductibility code 01.
 - *NOTE* Some states require an EIN before you apply for a Business License.

We Have A Pound. What Is Next?



- Once you have an EIN and are Incorporated, you need to request 0955 status from the National Executive Director of the Marine Corps League. This can be accomplished through email.
 - This is for the IRS, Bonding, and Insurance.
- **Mailing Address. Get a Pound P.O. Box!**
 - Wise to use a Post Office Box, for mail, instead of a physical location.
- **Open a Pound Bank Account.**
 - Checks should require two signatures.
- **Ensure that the Pack Dog Robber, Division Vice Chief Devil Dog, Kennel Dog Robber, and the Kennel Compliance Dog is kept in the loop and receives copies of everything.**
- **Create a Pound Stamp for MODD Passports.**
 - The Pack Dog Robber can provide guidance.

Do We Need Pound Bylaws?



- The Kennel does not require Pounds to have their own Bylaws. However, some states will require Articles of Incorporation and Pound Bylaws in order to be Incorporated. If that is the case in your state, then you must have Pound Bylaws.
- The Kennel Bylaws do not address every small detail concerning a Pound. It is wise for a Pound to have its own Bylaws.
- In states with a functioning Pack, the Pack Smart Dog will assist with and approve Pound Bylaws. If there is no functioning Pound, contact the Kennel Smart Dog.
- The membership of the Pound must vote to approve the final draft of the Pound Bylaws.
- Make sure the Pack Smart Dog and Kennel Smart Dog receive a copy of the Pound Bylaws, once they are finished.

The More You Know...



- **READ THE KENNEL BYLAWS !!!**
 - **Constitution Article IV.**
 - **Kennel Bylaws:**
 - **Section 101 Eligibility**
 - **Section 104 Membership Dues**
 - **Section 106 Good Standing**
 - **Section 111 Dual Membership**
 - **Section 201 Definition of a Pound**
 - **Section 202 Charter Section**
 - **Section 203 Bylaws**
 - **Section 204 Authority of the Pound**
 - **Section 205 Growls. Regular/Annual/Special/Staff**
 - **Section 206 Quorum**
 - **Section 208 Eligibility to hold Office**
 - **Section 209 Pound Officers. Elected/Appointed**

The More You Know...



- **READ THE KENNEL BYLAWS !!!**
 - **Kennel Bylaws:**
 - Section 210 Election
 - Section 214 Voting
 - Section 216 Growl of the Pound
 - Section 217 Acts of the Pound
 - Section 218 Pound
 - Section 219 Order of Business (Refer to the MODD Ritual)
 - Section 501 Fiscal Year
 - Section 502 Revenue
 - Section 503 Dues
 - Section 505 Passports/Visa Stamps
 - Section 507 Incorporation
 - Section 508 Employer Identification Number (EIN)
 - Section 601 Pounds

The More You Know...



- **READ THE KENNEL BYLAWS !!!**
 - **Kennel Bylaws:**
 - Section 604 Certification
 - Section 701 Uniform
 - Section 703 Identification Disc/Dog Collar
 - Section 901 Pound Installing Officer
 - Article XI in its entirety
 - Section 1201 Charter Fee
 - Section 1202 Bonding
 - Section 1203 Titles
 - Section 1204 Opening and Closing Ceremonies
 - Section 1205 Language
 - Section 1206 Rules of Order
 - Section 1207 Rights of Pups
 - Section 1208 Proxies

The More You Know...



- **READ THE KENNEL BYLAWS!!!**
 - **Kennel Bylaws:**
 - **Section 1214 Not for Profit**
- **READ THE MODD RITUAL!!!**
- **READ THE MODD HANDBOOK!!!**
- **READ THE ENTIRE MODD OBEDIENCE SCHOOL!!!**
- **READ THE MODD DOG ROBBER MANUAL!!!**
- **USE THE KENNEL WEBSITE & BLANK FORMS!!!**
- **Contact your Pack Dog Robber or Kennel Dog Robber with questions.**
- **Contact the Kennel Compliance Dog for guidance.**