

# Pound Officers

# Pound Keeper

- Preside at all Pound Growls and Pound Initiations.
- Require the obedience of all laws, rules and regulations.
- Shall Appoint other officers and committees that are deemed necessary.
- Be the custodian along with the Dog Robber of all Bones (Monies), property, securities, and records of the Pound.
- Countersign all orders for the disbursement of Bones (Monies) when approved by the proper authority.
- Perform such other duties and issue such other orders as are necessary.

# Senior Vice Pound Keeper

- Assist the Pound Keeper
- Preside at the Pound Growls in the absence of the Pound Keeper
- Be responsible for the growth and expansion of the Pound
- Perform such other duties as the Pound Keeper may direct.
- Help the Pound Keeper supervise all other Pound officers in the performance of their duties.

# Junior Vice Pound Keeper

- Assist the Pound Keeper and the Senior Vice Pound Keeper
- Be responsible for all activities seeking to increase the revenue of the Pound
- Shall Supervise the entertainment and amusement provided at all Pound Growls
- Perform such duties as the Pound Keeper may direct.
- Work closely with the Pound Dog Robber being responsible for and supervising all Devil Dog roasts, registrations desk, sales of Devil Dog supplies and raffles.

# Smart Dog

- Interpret and explain the Constitution and By-Laws of the Pound and any / all rules and regulations set up by the Kennel or Pack, the Kennel Staff, Pack Staff, Pound Staff and Pound Keeper
- Be responsible to the Pound Keeper and the Senior Vice Pound Keeper
- Perform any other duties as the Pound Keeper desires.

# Dog Robber

- Be responsible to the Pound Keeper for all records and accounts of the Order.
- See that a dog keeps the scratchings (minutes) at all Pound Growls.
- Be the custodian along with the Pound Keeper of all Bones (Monies), properties, securities, and records of the Pound.
- Keep on deposit in a reputable bank all Bones (Monies) and securities of the Pound.
- Perform such duties customarily executed by recording secretaries, financial secretaries, and treasurers.
- Make full and correct accounting and reports, including financial statements to the Pound Growls.
- Perform all duties assigned by the Pound Keeper or any other competent authority.
- Work with the Junior Vice Pound Keeper in preparing Pound roasts, the registration desk and sales and ordering the Devil Dog and Ship's Store gear and raffles.

# Mad Dog

- Be responsible for all initiations at the Pound Growls.
- Supervise all initiates attending Pound Growls and will closely monitor their behavior.
- Shall Inform the Pound Staff prior to initiations just what the initiation will entail.
- Perform any other duties assigned by the Pound Keeper.

# Dog Trainer

- Act as chaplain at all Pound Growls, memorial services, and ceremonies.
- Keep the Pound, Pack and Kennel informed of any deceased Dogs and shall send sympathy cards to the next of kin.
- Keep the Pound informed of any Dogs that are sick or in distress.
- Perform any other duties designated by the Pound Keeper.

# Police Dog

- Maintain order and decorum in all Pound Growls.
- Expel from the Growl any Dog exceeding the bounds of decency, creating a disturbance or hindering the orderly conduct of the Growl.
- Be responsible for the setting up of the location where the Growl will be held, see that the Bible, Colors and charter are displayed correctly; The Watch Dog and the Barking Dog are to assist with those duties.
- Perform other duties as the Pound Keeper may direct.

# Watch Dog

- Guard the hatches of the Pound at all times, permitting no one to enter without authority
- Be responsible to the Pound Keeper for the worthiness and eligibility of every Dog at the Growl
- Assist the Junior Vice Pound Keeper and Dog Robber at the registration desk, the sales of Devil Dog gear and raffles
- Assist the Police Dog in setting up the Growls
- Perform other duties as the Pound Keeper may direct

# Barking Dog

- Supervise all publicity for the Pound
- Assist the Junior Vice Pound Keeper and Dog Robber in handling the registration desk, the sales of Devil Dog gear and raffles.
- Assist the Police Dog in setting up the Growl.

# League Liaison Officer

- Be responsible for the exchange of information that is of mutual benefit to the Order and the League.
- Assist the Junior Vice Pound Keeper and Dog Robber at all Growls.
- Perform any other duties assigned to him by the Pound Keeper.